HOW TO SET-UP YOUR myCalPERS ACCOUNT

You are a new user and are logging into myCalPERS for the first time.

Set-up your myCalPERS username and password, the system will require you to create a new password, select a security image, enter a security message, and choose challenge questions and answers.
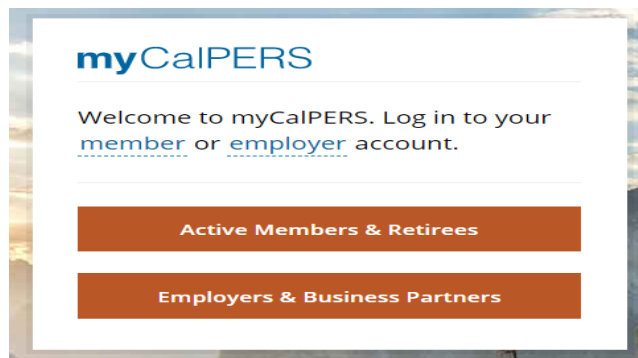
Step Actions

Step 1	Visit the CalPERS website at www.calpers.ca.gov.
Step 2	Select the **myCalPERS Log In** button on the blue navigation bar.
Step 3	At the Pre-Log In page, select the Active Members & Retirees button.
Step 4	Select the **Continue** button.
Step 5	Enter your username.
Step 6	Select the **Continue** button.

Step 7   Enter your temporary password.

Step 8   Select the **Log In** button.

Step 9   Complete the Log In Credentials section.

Step 10   Select the **Save** button.

Step 11   Select the **Continue** button.

Step 12   Read the security agreement.

Step 13   If you agree to the agreement, select the **I Accept** button at bottom left.

Step 14	Complete the Security Image section.

Step 15	Complete the Security Message section.
Step 16	Select the **Save and Continue** button.
Step 17	Complete the Update Your Challenge Questions section. Your answers are case sensitive.

Step 18	Select the **Save and Continue** button.

Step 19   Complete the Password Recovery Options section.

Password Recovery Options

Recovery options give you a way to access your account.
We can send you an email or text message, if you forget your password.
Your email address and mobile phone number will be used for CalPERS purposes and are protected by our Privacy Policy.

Email Address:

Mobile Phone:
          We can't send a temporary passcode to international phone numbers.

Save and Continue Clear

Step 20   Select the **Save and Continue** button.

Note: myCalPERS has a two-hour timeout period. You will need to re-log in if you have not been using the system in a two-hour period.