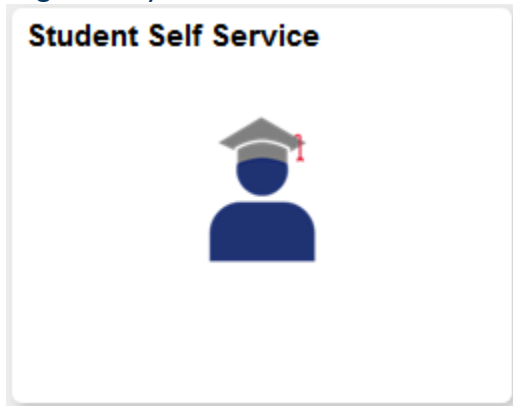


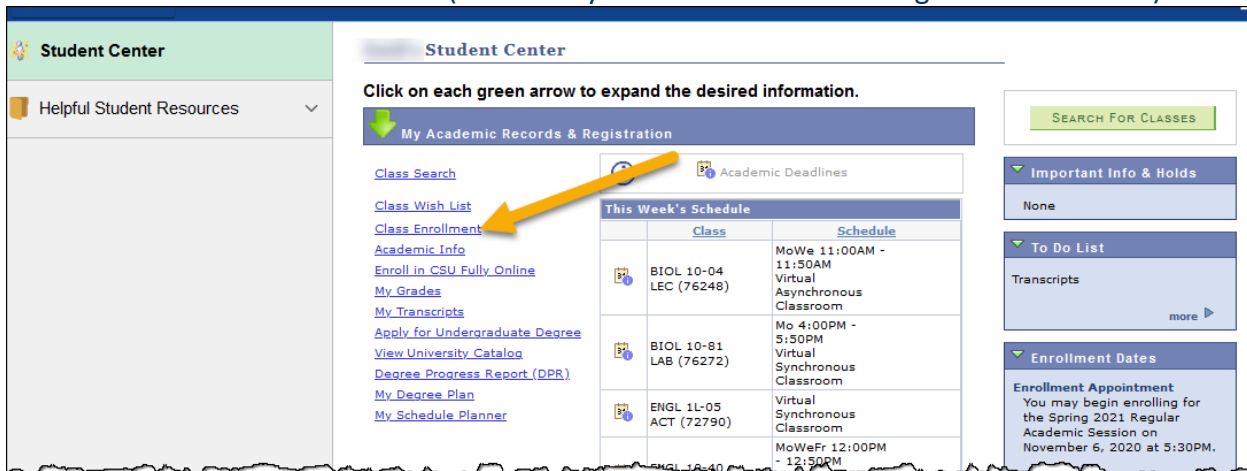
How to Change SI Section, with Decline Activities Option

(Same process for changing class add on - lab sections)

1. Login to MyFresnoState and click on the Student Self Service Icon



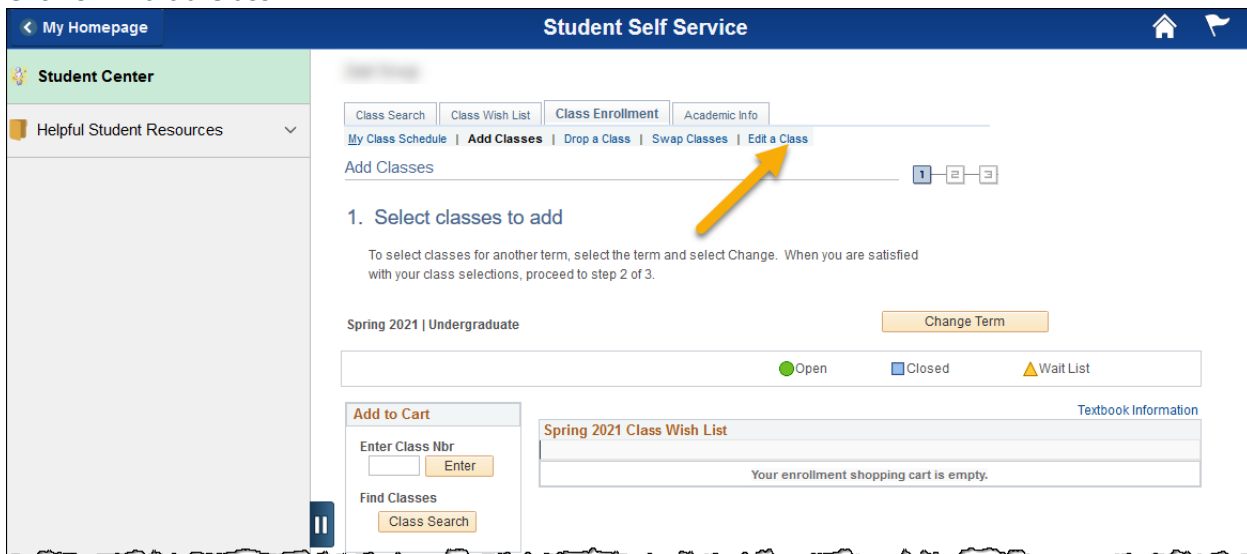
2. Click on the Class Enrollment Link (Under "My Academic Records & Registration" section)



The screenshot shows the "Student Center" dashboard. A yellow arrow points to the "Class Enrollment" link in the "My Academic Records & Registration" section. The dashboard includes a sidebar with "Helpful Student Resources", a main content area with "Click on each green arrow to expand the desired information.", and a right sidebar with "SEARCH FOR CLASSES", "Important Info & Holds", "To Do List", and "Enrollment Dates".

This Week's Schedule		
Class	Schedule	
BIOL 10-04 LEC (76248)	MoWe 11:00AM - 11:50AM Virtual Asynchronous Classroom	
BIOL 10-81 LAB (76272)	Mo 4:00PM - 5:50PM Virtual Synchronous Classroom	
ENGL 1L-05 ACT (72790)	Virtual Synchronous Classroom	MoWeFr 12:00PM - 12:50PM

3. Click on "Edit a Class"



The screenshot shows the "Student Self Service" "Add Classes" page. A yellow arrow points to the "Edit a Class" link in the navigation bar. The page includes a "Class Search" input field, a "Change Term" button, and a "Spring 2021 Class Wish List" section.

Spring 2021 | Undergraduate Change Term

Open Closed Wait List

Spring 2021 Class Wish List

Your enrollment shopping cart is empty.

(you may need to select a term)

How to Change SI Section, with Decline Activities Option

(Same process for changing class add on - lab sections)

The screenshot shows the 'Edit Class Enrollment Options' page. At the top, there are tabs for 'Class Search', 'Class Wish List', 'Class Enrollment', and 'Academic Info'. Below the tabs are navigation links: 'My Class Schedule', 'Add Classes', 'Drop a Class', 'Swap Classes', and 'Edit a Class'. The main heading is 'Edit Class Enrollment Options' with a step indicator '1'. The section is titled 'Select Term' and contains the instruction 'Select a term then select Continue.' Below this is a table with three columns: 'Term', 'Career', and 'Institution'. The table lists three options: 'Fall 2020', 'Winter 2021', and 'Spring 2021', all for 'Undergraduate' students at 'California State Univ Fresno'. A 'Continue' button is located at the bottom right of the table.

Term	Career	Institution
<input type="radio"/> Fall 2020	Undergraduate	California State Univ Fresno
<input type="radio"/> Winter 2021	Undergraduate	California State Univ Fresno
<input type="radio"/> Spring 2021	Undergraduate	California State Univ Fresno

Continue

Click the radio button next to needed term.

Click the "Continue" button.

4. Select the class to Edit:

The screenshot shows the 'Edit Class Enrollment Options' page at step 1. The heading is '1. Select a class to edit'. Below the heading is the instruction 'Select the class to modify and select Proceed to Step 2 of 3 to change your class preferences.' The current term and career are 'Spring 2021 | Undergraduate'. There is a 'Change Term' button. Below this is a section titled 'Classes you are allowed to edit' with a dropdown menu. A yellow arrow points to the dropdown menu, which currently shows 'CHEM 1A: General Chemistry 1A'. Below the dropdown is a 'Proceed to Step 2 of 3' button.

1. Select a class to edit

Select the class to modify and select Proceed to Step 2 of 3 to change your class preferences.

Spring 2021 | Undergraduate Change Term

Classes you are allowed to edit

Select from your schedule CHEM 1A: General Chemistry 1A

Proceed to Step 2 of 3

Select the Correct class.

Click the "Proceed to Step 2 of 3" button

How to Change SI Section, with Decline Activities Option

(Same process for changing class add on - lab sections)

5. Select the Option to change to:

Class Search | Class Wish List | **Class Enrollment** | Academic Info

My Class Schedule | Add Classes | Drop a Class | Swap Classes | **Edit a Class**

Edit Class Enrollment Options

1. Select a class to edit - Related Class Section

Fall 2022 | Undergraduate

CHEM 1A - General Chemistry 1A

Lecture selected Section 03
MoWeFr 9:00AM - 9:50AM McLane Hall Room 121

Open Closed Wait List

Select Supplemental Instruction section (Required):

	Class Nbr	Section	Schedule	Room	Instructor	Status
<input type="radio"/>	77719	20	Tu 2:30PM - 4:00PM	TBA	To be Announced	<input checked="" type="radio"/>
<input type="radio"/>	77720	25	Th 10:00AM - 11:30AM	TBA	To be Announced	<input checked="" type="radio"/>
<input checked="" type="radio"/>	77725	99		Decline Supplement Instruction	n/a	<input checked="" type="radio"/>

Cancel Previous Next

Click the radio button next to the new needed section (or Decline)
Click the "Next" button

6. Verify that the sections are the ones you need

Class Search | Class Wish List | **Class Enrollment** | Academic Info

My Class Schedule | Add Classes | Drop a Class | Swap Classes | **Edit a Class**

Edit Class Enrollment Options

1. Select a class to edit - Enrollment Preference

Fall 2022 | Undergraduate

CHEM 1A - General Chemistry 1A

Textbook Information

Class Preferences

CHEM 1A-03 Lecture Open

Session Regular Academic Session

Career Undergraduate

Enrollment Information

- Course temporarily closed to students currently enrolled or having received a passing grade in CHEM 1A.
- Concurrent CHEM 1AL required; Math Category I or II, MATH 3L, MATH 5 or MATH 6 completed with a grade of C or higher. Course reserved for majors requiring this course, Pre-Health majors & Pre-Professional student groups.
- Breadth - Physical Sciences
- Free Study Sessions Available (see class notes)

Wait List Wait list if class is full

Permission Nbr

Grading Letter

Units 3.00

Requirement Designation P&L - Phy. Sci & Lab - (Div 1+lab & B1+B3)

Cancel Previous Next

Section	Component	Days & Times	Room	Instructor	Start/End Date
03	Lecture	MoWeFr 9:00AM - 9:50AM	McLane Hall Room 121	Andrea Gray	08/22/2022 - 12/15/2022
99	Supp Instr		Decline Supplement Instruction	n/a	-

Click the "Next" button

How to Change SI Section, with Decline Activities Option

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7. Confirm your selections

Class Search | Class Wish List | **Class Enrollment** | Academic Info

[My Class Schedule](#) | [Add Classes](#) | [Drop a Class](#) | [Swap Classes](#) | **Edit a Class**

Edit Class Enrollment Options

1 2 3

2. Confirm your selections

Select Finish Editing to process your edit request. To exit without making changes to this class, select Cancel.

Fall 2022 | Undergraduate

Class Attribute	Original Value	New Value
Supp Instr Section	25 Th 10:00AM - 11:30AM Room TBA	09 Decline Supplement Instru

Cancel Finish Editing

Click the "Finish Editing" button

8. View the results

Class Search | Class Wish List | **Class Enrollment** | Academic Info

[My Class Schedule](#) | [Add Classes](#) | [Drop a Class](#) | [Swap Classes](#) | **Edit a Class**

Edit Class Enrollment Options

1 2 3

3. View results

View the results of your enrollment request. Select fix errors to try and correct the problems listed.

Spring 2021 | Undergraduate

✔ Success: Class updated ✘ Error: Unable to update class

Class	Message	Status
CHEM 1A	Success: This class has been updated.	✔

My Class Schedule