MINUTES OF THE PERSONNEL COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5241 N. Maple Ave., M/S TA 43

Fresno, CA 93740-8027

Office of the Academic Senate

Ext. 8-2743

May 6, 2014

Members Present: B. Tsukimura (Chair), A. Alexandrou, A. Cowgill, A. Radford, V. Rondero Hernandez, Y. Takahashi, M. Caldwell (ex-officio)

Members Excused:

Members Absent: B. Murshed

The meeting was called to order by Chair Tsukimura at 8:20 a.m.

1. Agenda - MSC to approve the Agenda.
2. Minutes - MSC to amend the Minutes of 11/07/13 as follows and approve.
3. Communications and Announcements
   1. Committee lunch Noon, June 27th at Tsukimura’s home
   2. Senate Meeting report – C. Matson explained University budget
   3. Office of Faculty Affairs will reduce search paperwork – especially related to print advertisements
4. Election of Chair – Postponed so new members could vote
5. No New Business
6. ASCSU Resolution Emeriti Status for Lecturers–
   1. Standards should be set for achieving status
   2. Potential for becoming a divisive measure between T/TT faculty and lecturers
      1. Potential to create two classes of retirees
   3. Further discussions with Chair Ayotte required

Personnel Committee Meeting

May 6, 2014

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1. APM 237, APM 322, APM 322b, and 322c related to faculty responsibility for accessible instructional materials.
   1. APM 322 modifications require peer evaluations for ADA accessibility – Faculty qualifications for such assessment?
   2. Language is unclear – puts
   3. Discipline specific difficulties
   4. Regulations already addressed in APM 237
   5. Consensus to reject proposed modifications
2. Review of RTP Calendar –

Agenda for the meeting September 11, 2014, Meeting in Thomas 117

1. Approval of the Agenda.
2. Approval of the Minutes of 5/6/2014
3. Communications and Announcements.
   1. Welcome new Members: Kathryn Forbes and Jenelle Pitt
   2. APM 335 – Policy on Periodic Review of Academic Administrators approved by President Castro on May 29, 2014
   3. APM 324a - Updated version of Sample Probationary Plan in May, 2014
4. Election of Chair
5. New Business
6. Old Policy Review
7. APM 237, APM 322, APM 322b, and 322c related to faculty responsibility for accessible instructional materials.
8. APM 335 – Discussion of section of staff review (Continue for discussions with Jan Parton present)

Policies not updated in 8+ years:

308 – Grant-Related Instructional Faculty [2005]

311 – Policy on Teaching Associates [2003]

312 – Policy on Graduate Assistants [2003]

314 – Use of Student Assistants in Classes [1981]

321 – Report of the Faculty Scholar Blue Ribbon Committee

(not a policy, but a report) [1997]

328 – Periodic Evaluation of Tenured Faculty [1995]

331 – Policy on Service Salary Increase Program (FAR’s) [Merit pay] [1999]

336 – University Statement on Faculty Rights and Responsibilities [2001]

339 – Policy on Final Exams [1993]

345 – Guidelines on incompatible activities and conflicts of interests [1998]

346 – Policy on Faculty-Student Consensual Relations [1992]

353 – Policy on the Assignment of Student-Faculty Ratios [1980]

354 – Policy on Assigned Time [2003]

357 – Policy on Center for the Enhancement of Teaching and Learning [1994]

358 – Triad Teaching Improvement Program [1992]

362 – Policy on Professional Travel [1993]

363 – Policy on Faculty Exchange [1987]

367 – Fresno State Affirmative Action Policy [1986]