# MINUTES OF THE UNIVERSITY BUDGET COMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5241 N. Maple, M/S TA 43

# Fresno, California 93740-8027

# Office of the Academic Senate

# Ext. 8-2743

April 9, 2014

Present: J. Constable, P. Newell, D. Nef, R. Sanchez, J. Schmidke, R. Maldonado, A. Levi

Excused: G. DeVoogd

Absent: A. Quinteros

Guests: Dr. Saeed Attar and Dr. A. Hasson from the Department of Chemistry

Called to order 3:30 pm Thomas Administration Room 117

1. Minutes

MSC the minutes for 12 March 2014

MSC the minutes for 19 March 2014

1. Agenda

MSC the approval of the agenda of 9 April 2014.

1. Communications and Announcements

Congratulations to the re-election of Dr. R. Sanchez to the UBC.

Welcome to the newly elected members of the UBC (i) Dr. Bryan Berrett of the Communicative Disorders and Deaf Studies Department; and (ii) Dr. J. Parks of the Curriculum and Instruction Department.

J. Constable, D. Blair, K. Ayotte, L. Williams and M. Botwin met with the CSU System trustee J. Lawrence Norton. Several concerns were voiced to him including poor faculty compensation; a mis-match between formal expectations (teaching and service) and actual expectations (teaching, service and research); and that reduced staffing levels have resulted in increased faculty workloads.

There is no UBC meeting on 16 April 2014 due to Spring Break.

University Budget Committee

April 9, 2014

Page 2

1. New Business
2. Discussion of the proposed B.S. in Biochemistry.

Based on the first reading of the proposed B.S. in Biochemistry, the UBC desired clarification on Question 6 of the budget analysis guidelines.

Question 6. Do you anticipate outside revenue to support your program (state funds, grants/contracts, endowments, etc.)?

1. Will budget requirements change and what will those changes be (e.g. in operating budget, facilities, equipment, technical support, staff, etc.)? Please specify. *No major changes are expected as the program will require the addition of a single new lecture oriented course. There are qualified faculty available and sufficient release time flexibility exists to ensure the course is taught regularly.*
2. Will there be any increase in administrative roles/responsibilities that require buy-back or release time? *At this time no changes in release time are anticipated as it is expected that the current B.A. students will be the primary student source for the B.S. in Biochemistry. As these students are already being advised no new administrative workload on faculty is expected.*
3. How will the expected changes in budget requirements be met? *No changes in budget are expected, but the Dean of the College has expressed verbal support for the program*
4. Has the budgetary impact of the proposal been reviewed by the College/School Budget Committee and Office of the Dean? *The Dean has verbally approved the program, but is waiting for approval by the UBC and other Academic committees before writing a formal letter of support.*

A question was also asked about the potential impacts of the new program on library services and the need for a memo from the Dean of the Library indicating that the potential budgetary impacts of the proposed program had been reviewed.

There was also a questions asked if the Chemistry Department had considered a Biochemistry minor rather than a new degree program. The Department had not chosen to consider a Biochemistry minor as they were interested in increasing the number of chemistry students. In addition, several Chemistry Departments in the CSU system have

University Budget Committee

April 9, 2014

Page 3

independent Biochemistry degrees facilitating a sound base-model on which the CSU Fresno Chemistry Department could build.

MSC to approve the program with the standard language in a memo to the Chair of the Academic Senate (L. Williams). The only additions being

the pending receipt of support letters from (i) the Dean of the College of Science and Mathematics and (ii) the Dean of the Library.

The meeting was adjourned at 5:00 pm

Agenda for 23 April 2014 meeting

1. Meeting with Dr. C. Teniente-Matson regarding the initial budget decision making process.
2. Approval of minutes of 26 March and 9 April 2014.
3. Approval of agenda.
4. Communications and Announcements.
5. New Business.