

## **GE Subcommittee Minutes 9-26-18**

Present: Melissa Jordine, Lisa Bryant, Katherine Fobear, Luis Fernando Macías, Pei Xu, Sankha Banerjee, Amila Becirbegovic, Xiaojun Li, Sara Werner Juarez, Cory Brooks, Silvana Polgar

Absent: None

Time Start: 11:05 am

### **Introductions and Welcome:**

Melissa was elected as chair, but cannot serve as chair because she is Ex-Officio  
Lisa willing to serve, if others want to self-nominate, they can

Introductions: name, department, and if teach GE

### **Approval of Agenda and Minutes:**

Unanimous approval (11-0)

Minutes from previous meeting, approved (6-0-5)

New members did not vote

### **Announcements:**

Minutes - rotate to different committee members

There are 3 members from Social Sciences. We were granted an exception for this because A1, A2, A3 will be assessed this year.

The outcomes we have will be used this year and next but may be revised in the future.

The current outcomes approved by Academic Senate in 2010.

Changes to outcomes will need to be approved by Academic Senate.

GE Committee recommended deletion of B1, outcome 3; B2, outcome 3, and IB, outcome 3

We are going to propose to be deleted and present to Ac. Senate Exec Committee.

Many departments do not have assignments that would allow us to assess these outcomes.

### **Review Guidelines and Duties of Committee:**

Transfer students only submit upper-division assessments

3 required independent reflections (on areas, not indiv. classes) -

APM 215 requires that you list all learning outcomes for that area on your syllabus and one assignment that you can assess all learning outcomes.

Requirement for faculty: We are going to start checking if faculty identify which assignment goes with which outcome on their syllabi.

Q: What type of training are students getting?

A: Remind students to submit. They got a handout in their orientation packet. Could provide URL to Blackboard resource page. DiscoverE hub can help them too.

Q: Substitution courses - will assignments be required

A: Engineering, yes. Others will be exempted.

Q: Do faculty only have to include assignments for their own GE area?

A: Yes, they don't have to be concerned about outcomes from other GE courses.

We will evaluate some pieces of student work this year, but not too much. In a "normal" year each committee member would be assigned two outcomes and would have to read 30-35 pieces for each.

We will approve rubrics this year and we have to approve a rubric for every outcome. We will review B1 and B2 for next meeting. Rubrics need to be broad but tied to the outcome.

- There are no mandatory assignments, but they must align with the outcome.
- We need to demonstrate students are basically proficient.
- We don't evaluate basic content errors

### **Changes and Revisions:**

See above about changes that need to go to Academic Senate Exec Committee

We need to improve reflection questions - based on suggestions from last year. Also added new, broader reflection questions. Or should we have more specific? Specific questions may mean better answers, but broad questions allow students to be more reflective about what THEY think is important as opposed to what WE think is important.

For next meeting: narrow or broad questions? And is there anything you think is missing?

### **Catalog Years:**

This policy (APM 215) states that it begins in Fall 2018. If students change their catalog year, (ex. 2014 to 2018) this committee can vote an exemption for all students who change their catalog year.

Motion to consider exemption from GE Assessment requirement for people who switch from pre-2018 to post-2018 catalog year.

Motion Passed: 11-0-0

### **Future Meetings:**

Second Wednesday of every month 11 am-12 pm.

### **Update on Rubrics for GE outcomes in Areas A1, A2, A3**

Wording changes to rubrics for A1, A2 were passed by the committee and the English department accepted.

A3 and A4 we did not finalize. We need to retroactively approve.

Motion for one-time use of current rubrics for A3 and A4 and then the rubrics will return to committee.

Motion Passed: 11-0-0

### **Update on Rubrics for GE outcomes in Areas B1, B2, and B4**

These go in sequential order so cannot change too much

Review for next meeting for approval of rubrics

### **Election of New Chair:**

Sara and Lisa put their names in. (Katherine Fobear left for class before vote.)

Vote: Tie vote, will vote again next meeting when all are present.

**Next meeting:** Oct 10, 11am

