MINUTES OF THE RESEARCH SUBCOMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Avenue, M/S ML 34
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Office of the Academic Senate

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September 6, 2018, 9:00 a.m.

**Members present**: Tamás Forgács, Rohan Jadhav, Jenna Kieckhaefer, James Marshall, Gitima Sharma, Vang Vang

**Members absent:** none

(1) Approval of agenda (MSC).

(2) Approval of the minutes of 5/2/18 (MSC).

(3) Communications and Announcements

(a) Welcome back (Forgács).

(b) Membership updates (Forgács). Talked to Senate representative and they know we have several vacancies. One of the new appointments needs to be tenured to look at evaluation methods for meritorious non-awarded sabbatical reviews.

(4) Discussion items

(a) Overview of the committee goals for the year (Forgács). Each year we have one thing that we work on. We decided that we want to review APM 328 last spring (item c). Also, will need to review the Laval applicants.

(b) Evaluation methods for meritorious non-awarded sabbatical reviews (Forgács). All colleges have a certain number of sabbaticals that they can award based on funding. Some colleges use them all, and others don’t. This year we are responsible for reviewing non-awarded meritorious sabbaticals. Deans pool together non-awarded money, and this money is then dispersed to these worthy applicants as decided by our committee. This year we need to be working on a rubric that we will use when evaluating these applicants, potentially from all colleges across the university.

(c) Review of APM 328 (Forgács). All tenured professors are supposed to be reviewed every 5 years. Only full professors should do this, as all other members are vulnerable. The only full professors on the committee are Vang and Forgács. First write a letter explaining why we want to reinstate APM 328. It’s in the APM, yet it’s not being followed and no one enforces it. When it was originally done there were salary step increases, and so these reviews were needed for raises, but now these salary increases aren’t available. Additionally, it might be a good idea to survey the associate and full professors at Fresno State to get their feelings on the matter. If people don’t want it this could potentially be removed from the APM, which would be a Senate and President decision.

(d) Action items supporting untenured faculty (Sharma). From the data collected last semester, and the resulting report, we should put forth a summary and action items to department chairs and deans.

(e) CCRS is May 1, 2019 (Marshall).

(5) The meeting was adjourned at 9:59am.