# MINUTES, UNDERGRADUATE CURRICULUM SUBCOMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5200 N. Barton Avenue, M/S ML 34

# Fresno, California 93740-8027

# Office of the Academic Senate Ext. 8-2743

February 26, 2019

Members Present: K. Clement (Chair), P. Heuston, M. Goff, A. Becirbegovic, K. Robles, C. Souza, S. Konduru, J. Taylor, H. El-Razouk, J. Kwon, C. Beck, X. Fu.

Members Absent:

Visitors:

Meeting called to order by Chair Clement at 2:05 pm in Haak Library #4115, Henry Madden Library.

1. Call to Order:
2. Approval of Meeting Minutes:
3. Approval of Agenda:
4. New Business, Communications, and Announcements:

1. Consent Calendar Items:

Jordan College of Agricultural Sciences and Technology

Process ID 131774 CFS 37- Prereq/Description- M.S.C. to Approve pending clarification of course attendance, late/make-up work policies. Revise phrase, "If you sign in for another peer, you will be written up and be expelled from the course." We do not have the authority to expel students from a class. Instead, we report "intentionally signing in attendance for others" as cheating and falling under the purview and processes of APM 235.  Perhaps we can adjust the syllabus verbiage accordingly and provide the APM 235 link that discuss severe disciplinary sanctions (including additional academic sanctions/ expulsion.)

Process ID 131778 CFS 134- Title/Prereq/Description- M.S.C. to Approve.

Process ID 131783 CFS 139- Title/Prereq/Description- M.S.C. to Approve pending clarification of course attendance, late/make-up work policies. Revise phrase, "If you sign in for another peer, you will be written up and be expelled from the course." We do not have the authority to expel students from a class. Instead, we report "intentionally signing in attendance for others" as cheating and falling under the purview and processes of APM 235.  Perhaps we can adjust the syllabus verbiage accordingly and provide the APM 235 link that discuss severe disciplinary sanctions (including additional academic sanctions/ expulsion.)

Process ID 132054 CFS 140- Title/Prereq/Description- M.S.C. to Approve.

Process ID 131784 CFS 143S- Title/Prereq/Description- M.S.C. to Approve.

Process ID 131785 CFS 145A- Prereq/Description/CS#- M.S.C. to Approve.

Process ID 131786 CFS 145B- Title/Description/CS#- M.S.C. to Approve.

Process ID 131787 CFS 146- Prereq/Description/CS#- M.S.C. to Approve.

Process ID 132057 CFS 153- Title/Prereq/Description- M.S.C. to Approve.

Process ID 131788 CFS 179- Prereq/Description- M.S.C. to Approve.

Process ID 145859 ASCI 185T- Max Units- M.S.C. to Approve.

College of Health and Human Services

Process ID 154688 RA 139- Prerequisites- Tabled- Missing Course Syllabus.

Process ID 155441 RA 142- Title/Description- M.S.C. to Approve pending addition of “unexcused” to Absence from Class Policy (Syllabus, p.6).

Process ID 155453 RA 144A- Title/Description- M.S.C. to Approve pending changes to course attendance, late and make-up work policies.

Process ID 155454 RA 144B- Title/Description- M.S.C. to Approve pending addition of “unexcused” to Absence from Class Policy (Syllabus).

Process ID 155452 RA 148- Title/Description- M.S.C. to Approve pending addition of “unexcused” to Absence from Class Policy (Syllabus).

Process ID 155444 RA 149- Title/Prereq/Description- M.S.C. to Approve.

Process ID 155450 RA 187- Title/Description- M.S.C. to Approve pending addition of “unexcused” to Absence from Class Policy (Syllabus).

Process ID 147572 KINES 110- Prerequisites- M.S.C. to Approve pending revisions: Please remove verbiage from page 3 about students contacting the Dean of Students in an emergency. Late assignment and exams policies (p.4 and p.5) needs to accommodate excused/authorized make-ups/late assignments per APM 232.

College of Social Sciences

Process ID 152248 CLAS 108- Title- M.S.C. to Approve pending clarification for course attendance and participation policy.

Process ID 156092 CLAS 130- Title/GE Course- M.S.C. to Approve Course Title Change. Refer GE Course Request to GE Committee for review.

VI. New Course Proposals

Jordan College of Agricultural Sciences and Technology

Process ID 132062 CFS 150- M.S.C. to Approve pending adding "Unexcused" to course "Late Policy" section (syllabus, p. 5, noted in red).

Process ID 148861 PLANT 166- Conversion- M.S.C. to Approve.

Kremen School of Education

Process ID 151204 LEE 103- Conversion- M.S.C. to Approve.

College of Health and Human Services

Process ID 155072 RA 107- M.S.C. to Approve pending addition of “unexcused” to Due Dates section (p.5) of the course syllabus.

Process ID 155073 RA 109- M.S.C. to Approve.

Craig School of Business

Process 150549 DS 70- M.S.C. to Approve pending revision of course attendance and late-work policies.

VII. Program Proposals

College of Health and Human Services

Process ID 155431 Therapeutic Recreation Option- Name Change- M.S.C. to Approve.

Craig School of Business

Process ID 156079 Certificate in Professional Accounting- Revision- M.S.C. to Approve.

Agenda.

1. Communications/Announcements/Discussion.
2. Approval of Meeting Minutes.
3. Approval of the Agenda.
4. New Business, Communications, and Announcements.
5. New Business Program and Course Proposals.
6. Consent Calendar Items Approved.