# MINUTES, UNDERGRADUATE CURRICULUM SUBCOMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5200 N. Barton Avenue, M/S ML 34

# Fresno, California 93740-8027

# Office of the Academic Senate Ext. 8-2743

March 12, 2019

Members Present: K. Clement (Chair), P. Heuston, M. Goff, A. Becirbegovic, K. Robles, C. Souza, S. Konduru, J. Taylor, H. El-Razouk, J. Kwon, C. Beck.

Members Absent: X. Fu.

Visitors: C. Egan.

Meeting called to order by Chair Clement at 2:05 pm in Haak Library #4115, Henry Madden Library.

1. Call to Order:
2. Approval of Meeting Minutes:
3. Approval of Agenda:
4. New Business, Communications, and Announcements:
5. Consent Calendar Items

 College of Arts & Humanities

 Process ID 156757 PHIL 103- Title- M.S.C. to Approve.

 Process ID 155178 MCJ 10- Catalog#/Prereq/Description- M.S.C. to Approve.

 Process ID 155177 MCJ 30- Catalog#- M.S.C. to Approve.

 Process ID 156467 MCJ 102W- Prereq/Description- M.S.C. to Approve.

 Process ID 156474 MCJ 104- Title/Prereq/Description- Under grading policy (syllabus, p.3), clarify course attendance and missing/late/make-up policies. How are these handled in class? Course schedule missing.

 Process ID 156848 MCJ 108- Title/Prereq/Description- Under grading policy course attendance and missing/late/make-up policies are missing and need to be included. Course schedule missing.

 Process ID 155724 MCJ 110- Title/Prereq/Description- M.S.C. to Approve.

 Process ID 156458 MCJ 113- Title/Prereq/Description- M.S.C. to Approve pending clarification of: Attendance and Lateness Policy (syllabus, p.3-4). Excused absences do not need “advance” notice (i.e. medical emergency, etc.) to be authorized per APM 232 and should be revised accordingly.

 Process ID 155170 MCJ 115- Prereq/Description- M.S.C. to Approve.

 Process ID 156512 MCJ 124- Title/Prereq/Description- M.S.C. to Approve.

 Process ID 156529 MCJ 126- Prereq/Description- M.S.C. to Approve.

 Process ID 156531 MCJ 128- Units/Prereq/Description/CS#- M.S.C. to Approve.

 Process ID 156216 MCJ 144- Prereq-This course make up/late work and in/class assignments do not conform with university policy and need to be revised. On syllabus page 5-6, excused absences do not need “advance” notice (i.e. medical emergency, etc.) to be authorized per APM 232 and should be revised accordingly.

 Process ID 156221 MCJ 163 Title/Description- M.S.C. to Approve pending the addition of a completed course schedule to the syllabus.

 Process ID 156218 MCJ 175- Title/Description/GE- M.S.C. to Approve.

 Process ID 156217 MCJ 191I- Description- M.S.C. to Approve.

 College of Science & Mathematics

 Process ID 155537 MATH 181- Prereq/Description- M.S.C. to Approve.

 Process ID 155539 MATH 182- Prereq/Description- M.S.C. to Approve.

 Kremen School of Education

 Process ID 145446 LEE 169S- Description/Service Learning- M.S.C. to Approve pending SL Subcommittee review.

 Process ID 145680 LS 110W- Description/CS#/Service Learning- M.S.C. to Approve pending SL Subcommittee review.

 College of Health & Human Services

 Process ID 156341 KINES 199I- UnitMax- Course Tabled pending course syllabus submitted for review.

1. New Course Proposals

College of Arts & Humanities

Process ID 156219 MCJ 9- GE- M.S.C. to Approve curriculum pending G.E. Committee review and approval.

Process ID 156451 MCJ 13- M.S.C. to Approve pending clarification of Attendance and Lateness (syllabus, page 3)- excused absences do not need “advance” notice (i.e. medical emergency, etc.) to be authorized per APM 232.

Missed or Late Policy (also page 3) should differentiate between excused/unexcused absences in terms of grade penalties.

Process ID 156453 MCJ 60- M.S.C to Approve.

Process ID 156220 MCJ 70- M.S.C. to Approve pending clarification of course absence/late/make-up policies for authorized absences under university A.P.M. 232.

Process ID 156442 MCJ 114W- M.S.C. to Approve pending Writing Subcommittee review and approval.

Process ID 156509 MCJ 121- M.S.C. to Approve pending clarification of Attendance and Lateness (syllabus, page 7)- excused absences do not need “advance” notice (i.e. medical emergency, etc.) to be authorized per APM 232.

Missed or Late Work Policy (page 7) should differentiate between excused/unexcused absences in terms of grade penalties.

Process ID 156519 MCJ 129- Conversion- M.S.C to Approve.

Process ID 155177 MCJ 136- M.S.C. to Approve pending clarification of Course Fees (syllabus, page 2) question: “Each student must pay $25 to become a member of the CMAC for the course of the semester.” Is this a campus approved fee? If not, may wish to move this over to Course Materials instead.

Process ID 155176 MCJ 15- M.S.C to Approve.

Process ID 156336 MCJ 107- M.S.C to Approve.

Process ID 156523 MCJ 109- M.S.C to Approve.

Process ID 156440 MCJ 123- Conversion- M.S.C. to Approve pending clarification of Attendance and Lateness (syllabus, page 3)- excused absences do not need “advance” notice (i.e. medical emergency, etc.) to be authorized per APM 232. Missed or Late Work Policy (page 4) should differentiate between excused/unexcused absences in terms of grade penalties.

Process ID 156514 MCJ 125- Conversion- M.S.C to Approve.

Process ID 157377 LING 152- Conversion- M.S.C to Approve.

1. Program Proposals

College of Arts & Humanities

Process ID 156774 Philosophy, B.A. – Prelaw Option- Program Change- M.S.C. to Approve.

Lyles College of Engineering

Process ID 151901 Computer Engineering, B.S.- Program Change- M.S.C. to Approve pending prerequisite verbiage change.

College of Health & Human Services

Process ID 154622 Commercial Rec & Event Planning- Title/Program Change- M.S.C. to Approve pending CSU Executive Order 1071 compliance clarification.

Process ID 155075 Correctional Recreation Certificate- M.S.C. to Approve.

Process ID 98356 Communicative Sciences- Elevation- M.S.C. to Approve pending revision for consistent course prefixes.

Process ID 98355 Deaf Studies- Elevation- M.S.C. to Approve pending revision for consistent course prefixes.

Agenda.

1. Communications/Announcements/Discussion.
2. Approval of Meeting Minutes.
3. Approval of the Agenda.
4. New Business, Communications, and Announcements.
5. New Business Program and Course Proposals.
6. Consent Calendar Items Approved.