MINUTES OF THE SERVICE-LEARNING SUBCOMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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November 1, 2019

Present: Bernadette Muscat, Sharlet Rafacz, Jennifer Pablo, Erika Castañon, Marcus Shaw, Nicole Smith, Ana Soltero Lopez, Ben Boone and Chris Fiorentino.

Absent: Amy Rickman, Fernando Parra, Alison Mandaville, Zhanna Bagdasarov, Wei Wu

The meeting was called to order at 1:36 pm by Sharlet Rafacz.

It was moved, seconded and carried (MSC) to approve the meeting agenda.

MSC to approve the minutes from the October 11, 2019 meeting.

Chris shared that the AGED 120S instructor requested additional time to make all the requested changes for AGED 120S recertification. It was agreed that the review should therefore be tabled until spring 2020 and the instructor will be asked to please have a revised syllabus submitted by the end of January 2020.

Nicole shared her working group’s evaluation of SOC 3S. MSC to approve the course for S recertification, provided three changes are made: (1) explicitly state that the Learning Plan must be submitted prior to starting service hours; (2) Learning Plan be attached to the syllabus as an appendix; and (3) the attendance late submissions policy be modified to comply with APM 232. It was also recommended that the tracking and verification form be included as an appendix, but this is not required.

Sharlet shared that she met with the Executive Committee regarding the SL Subcommittee remaining under AP&P. The Exec Committee agreed, but did indicate that this may be revisited in a year or two.

Chris shared the working group’s review of LING 241S. MSC to recommend the course for S designation, but recommended (not required) two clarifications; one regarding what counts as service hours and the other regarding the term “workshops” that is used in the syllabus and what that refers to.

Chris provided several updates to the committee, including:

1. Ten faculty members have been selected to participate in the upcoming Faculty SL Seminar.
2. An opportunity for departments to send teams to an AAC&U “Civic Learning In the Major” institute in Los Angeles on January 31st. The Provost will be sharing information about this opportunity with the Deans. With the Provost’s approval, Chris will share details on this opportunity with the subcommittee and other SL faculty members.
3. There is a proposed new policy related to a new “CSLI attribute” and criteria coming out of the Chancellor’s Office. Details will be shared with the subcommittee as they are available, but there are a number of concerns being expressed by CE/SL Directors, including Chris, about how this may impact service-learning definitions, criteria and review/approval on the campus level.

Sharlet reminded everyone of the remaining committee meetings, which are:

Friday, December 6, 2019, 1:30-2:30pm in Thomas 117

The meeting was officially adjourned at 2:07 pm.

Minutes respectfully submitted by Chris Fiorentino on November 1, 2019.