

THE MINUTES OF THE EXECUTIVE COMMITTEE
OF THE ACADEMIC SENATE
CALIFORNIA STATE UNIVERSITY, FRESNO

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(EC-13)

April 16, 2012

Members Present: Michael Caldwell (Chair), Dawn Lewis, Jacinta Amaral, Gena Gechter, Thomas Holyoke, O. Harald Schweizer, Lynn Williams, Lynnette Zelezny (W. Covino designee)

Excused Absent: William Covino, Selena Farnesi (student member), President John Welty

Visitors: V. Baker, T. Burns, K. Clement, J. Cummins, R. Harper, P. Popma, K. Ryan, T. Wendt

The meeting was called to order at 3:02 p.m. by Chair Caldwell in the Senate Conference Room, Thomas Administration 117.

1. Agenda. MSC to approve the Agenda as amended.
2. Approval. MSC to approve the Minutes of 3/26/12.
3. Communications and Announcements.

Communication Item

- A. J. Amaral announced the dates of upcoming Plenary meetings.

Action Item

- B. Email dated April 9, 2012, from Dr. Timothy Stearns, Chair, Intellectual Property Review Committee, to Michael Caldwell, Chair Academic Senate re: Approval of Updated Intellectual Property Policy. Email has been received.

Item will be placed on the agenda of the next meeting of the Executive Committee.

- C. Memo dated March 26, 2012, from Venita Baker, Coordinator, Academic Senate Office, to Michael Caldwell,

Chair Academic Senate re: Forthcoming Nominating/Elections Committee Vacancies. Memo has been received.

Item is placed on the Executive Session of today's agenda of the Executive Committee.

- D. Email dated March 29, 2012, from Paula Popma, Chair, Personnel Committee, to Michael Caldwell, Chair, Academic Senate re: APM 325 Policy on Retention & Tenure. Email has been received.

Item will be placed on the agenda of the next meeting of the Executive Committee.

- E. Memo dated April 10, 2012, from Marilyn Wilson, Chair, Graduate Committee, to Michael Caldwell, Chair, Academic Senate re: Policy for Initiating Voluntary Suspension of a Graduate Program. Email has been received.

M. Caldwell will investigate the item and report back to the Executive Committee.

- F. Email dated April 13, 2012, from Scott Moore, Professor & Senior Director, Division of Continuing and Global Education, to Michael Caldwell, Chair, Academic Senate re: Continuing and Global Education (CGE) Senator Thoughts. Email has been received.

L. Zelezny explained the purpose of the memo is to create another at-large senate seat for CGE. The creation of this new at-large senate seat would require a change to the Academic Senate's (AS) constitution and a vote by its members.

T. Holyoke favored the inclusion of CGE membership with ex officio status but not as a voting member of the AS.

O. Schweizer favored the inclusion of CGE membership as a voting member of the AS.

J. Amaral encouraged greater discussion on this matter before there is a change to the AS constitution.

Item will be placed on the agenda of the next meeting of the Executive Committee.

4. Proposal for Online Masters of Business Administration Program–Graduate Committee-Second Reading.

R. Harper and T. Burns (Craig School of Business) were present to discuss the program. The proposed program is not a *new* program, but is the online delivery of an existing program.

Questions and concerns from members of the Executive Committee included:

- Is there a demand for this program? Dean Harper replied there is still an untapped market in the larger valley, Monterey and the Bay area. The program will be promoted, have a target launch date and will not run until a sufficient number of applicants are accepted.
- Questions regarding the program competing with similar programs in the CSU were asked. Dean Harper and T. Burns replied that the program will be marketed to alumni and to individuals in the valley who are physically distant from campus and for which there is no full service university in their more immediate region. However, applicants who reside near other CSU with similar programs will not be turned away.
- Questions regarding the designation of specific faculty to courses in the proposal document, management of faculty workload, and the number of tenured and tenure-track faculty assigned to the courses were asked. Dean Harper responded that they will wrestle with the 125% rule. There are lecturers who can undergo TILT training and replace full-time tenure/tenure-track instructors. A discussion regarding quality control of the curriculum was held.

- Has the school talked with the library regarding the need for additional electronic resources for the program? T. Burns replied that this is not a research-based degree, so the available electronic resources are sufficient. L. Zelezny replied that the school will follow-up with the library.

MSC to place the Proposal for Online Masters of Business Administration Program–Graduate Committee on the next meeting agenda of the Academic Senate.

5. Certificate of Advanced Study in Homeland Security Programs–Graduate Committee–Second Reading.

K. Clements (Criminology) was present to respond to questions from the Executive Committee.

MSC to place the Certificate of Advanced Study in Homeland Security Programs–Graduate Committee on the next meeting agenda of the Academic Senate.

6. Posthumous Degree Policy-Student Affairs Committee–Second Reading.

MSC to place the Posthumous Degree Policy-Student Affairs Committee on the next meeting agenda of the Academic Senate.

7. APM 306 (Policy on Full-time Temporary Faculty), APM 302 (Policy and Procedures for Full-time Temporary Faculty Including Emergency Appointments), and APM 307 (Policy on Part-time Temporary Faculty).

T. Wendt (AVP, Academic Personnel) and P. Popma (Chair, Personnel Committee) explained that APM 306 integrates APM 302 and 307. When APM 306 is passed/approved, APM 302 and 307 will no longer exist.

Item will return to the next meeting of the Executive Committee for second reading.

8. APM 332 Policy on Range Elevation for Temporary Faculty–
Personnel Committee-Second Reading.

T. Wendt and P. Popma explained the policy has been significantly revised to clarify the criteria for salary elevation for lecturers with instructional assignments and non-instructional faculty.

Item will return to the next meeting of the Executive Committee for continued second reading.

9. APM 361 Policy on Faculty Leaves of Absence-Allocation of
Sabbatical Leaves-Personnel Committee-Second Reading.

T. Holyoke (At-Large) and J. Cummins (Political Science) offered a revision to Section III.7 and 8. A lengthy discussion regarding how sabbaticals are distributed by colleges/schools and options for redistribution of unallocated leaves was held.

MSC to place APM 361 Policy on Faculty Leaves of Absence-
Allocation of Sabbatical Leaves-Personnel Committee on
the next meeting agenda of the Academic Senate.

10. Executive Session.

MSC to move into Executive Session. (4:30 p.m. – 4:34 p.m.)

11. Returned to Open Session. (4:34 p.m.)

MSC to approve the following recommendations:

Nominating/Elections Committee

Janine Spencer (College of Health and Human Services),
three-year term

Kyle Weir (Kremen School of Education & Human
Development),

Reza Raeisi (Lyles College of Engineering), three-year term

12. Policy on Blended Programs-Bachelors/Masters/Master's Certificates/Credentials and Masters/Doctorate-AP&P.

The item will return to the agenda of the next meeting of the Executive Committee.

13. APM 399 Policy on Emerita and Emeritus Status–Personnel Committee.

The item will return to the agenda of the next meeting of the Executive Committee.

14. APM 301 and APM 304 Revisions–Personnel Committee.

The item will return to the agenda of the next meeting of the Executive Committee.

15. Policy on Graduate Faculty Groups for Doctoral Programs–Revised–Graduate Committee.

The item will return to the agenda of the next meeting of the Executive Committee.

16. Policy on Dual Listed/Co-scheduled Courses–Graduate Committee.

The item will return to the agenda of the next meeting of the Executive Committee.

17. Potential Changes to APM 320–Ted Wendt, Associate Vice President of Academic Personnel Services.

The item will return to the agenda of the next meeting of the Executive Committee.

MSC to adjourn at 4:36 p.m.

The next meeting of the Executive Committee will be announced.

An Agenda will be distributed prior to the meeting.

Submitted by:

Dawn K. Lewis
Vice Chair
Academic Senate

Approved by:

Michael Caldwell
Chair
Academic Senate