# MINUTES OF THE GRADUATE COMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5241 N. Maple, M/S TA 43

# Fresno, California 93740-8027

# Office of the Academic Senate Ext. 8-2743

February 11, 2014

Members Present: M. Wilson (Chair), S. Witte, M. Lopez, A. Nambiar, P. Trueblood, T. Wein, D. Vera, C. Fry Bohlin, H. Vang

Guests: Kara Zografos and Miguel Perez, Master of Public Health

Chair Wilson called the meeting to order at 2:00p.m. in TA 117.

1. Minutes: MSC to approve the minutes of 1/28/14
2. Agenda: Approval of the agenda for 2/11/2014
3. Communications and Announcements:
   1. Dean Witte announced that we can pilot culminating experiences such as the project by the use of the correct designating course number.
   2. The request to provide tuition waivers to TAs in STEM has been further discussed by higher administration and forwarded to the President.
   3. Our committee has been charged with drafting policies for Executive Order 611.
   4. August 12 will be a new, campus-wide International Student Orientation.

4. Second reading MA in counseling. MSC to approve with changes to on-line catalogue and minor editorial tweaks.

5. Discussion of Master of Public Health Program Review

In place of a self-study, the Committee was provided with a copy of the accreditation report. The program has been granted a seven-year accreditation, but numerous issues were identified as needing curing. A timeline of roughly six months was allotted for improvement and documentation of efforts; failing that improvement, the accreditation report stressed that they could place the program on probation once again.

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Despite the fact that they have been awarded accreditation, the Committee noticed several areas where they are out of compliance with Title V: students have received as many as ten to thirteen years to complete and have been readmitted repeatedly. As Dean Witte pointed out, Title V allows only for two additional years in extraordinary circumstances beyond the University mandate of five years. The Committee requested that we be copied on any progress reports submitted to the Dean and the accrediting body.

In private conversation after the visitors left, D. Vera noted that no SOAP was provided, nor did the accrediting body seem to require one. The Committee agreed that we needed guidance about how to proceed in this circumstance. Dean Witte volunteered to contact Dennis Nef and Provost Hoff.

6. MSC: to adjourn at 3:00 p.m.

The next scheduled meeting for the Graduate Committee is Tuesday, February 25, at 2:00 pm in Thomas 117.

Agenda:

1. Approval of the minutes of 02/11/14
2. Approval of the agenda for 02/25/14
3. Communications and Announcements
4. TA qualifications – Guest – Michael Caldwell: 2:15
5. Discussion of MPH Program Review