# MINUTES, UNDERGRADUATE CURRICULUM COMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5200 N. Barton Avenue, M/S ML 34

# Fresno, California 93740-8027

# Office of the Academic Senate Ext. 8-2743

November 3, 2020

Members Present: K. Clement (Chair), S. Konduru, A. Becirbegovic, K. Smith, J. Taylor, H. El-Razouk, S. Van Horn, S. Porraz, E. Lassen, J. Ramirez, B. Muscat.

Members Absent: C. Souza, T. Garcia, C. Beck.

Visitors:

Meeting called to order by Chair Clement at 2:00 pm- Zoom Virtual Meeting.

1. **Call to Order:**
2. **Approval of Meeting Minutes:**
3. **Approval of Agenda:**
4. **New Business, Communications, and Announcements:**
5. **Consent Calendar Items**

**Craig School of Business**

Process ID 5751258 BA 154- description- M.S.C. to Approve pending revision of course late/make-up work policy (found on syllabus p.2). Please provide the link to university APM 232 and make sure all verbiage conforms to university policy. One potential solution is to add “no unexcused or unauthorized” late/make-up assignments allowed in class” verbiage.

Process ID 5750859 FIN 181- description/prerequisites- M.S.C. to Approve pending revision of course late/make-up work policy (found on syllabus p.3). Please provide the link to university APM 232 and make sure all verbiage conforms to university policy. One potential solution is to add “no unexcused or unauthorized” late/make-up assignments allowed in class” verbiage.

Process ID 5751178 FIN 182- description- M.S.C. to Approve pending revision of course late/make-up work policy (found on syllabus p.3). Please provide the link to university APM 232 and make sure all verbiage conforms to university policy. One potential solution is to add “no unexcused or unauthorized” late/make-up assignments allowed in class” verbiage.

Process ID 5751213 FIN 183- description/prerequisites- M.S.C. to Approve pending revision of course late/make-up work policy (found on syllabus p.3). Please provide the link to university APM 232 and make sure all verbiage conforms to university policy. One potential solution is to add “no unexcused or unauthorized” late/make-up assignments allowed in class” verbiage. In addition, add brief information on significant assignments exams per the model course syllabus template.

Process ID 5751253 FIN 186- description- M.S.C. to Approve pending revision of course late/make-up work policy (found on syllabus p.3). Please provide the link to university APM 232 and make sure all verbiage conforms to university policy. One potential solution is to add “no unexcused or unauthorized” late/make-up assignments allowed in class” verbiage.

**College of Social Science**

Process ID 5751388 CFS 32- prerequisites- M.S.C. to Approve pending the following revisions. Please provide the link to university APM 232 in a “late and make-up policy section” and make sure all verbiage and attendance policies conform to university policy (Late Policy, Attendance on syllabus, p.6 and 7). One potential solution is to add “no unexcused or unauthorized” late/make-up assignments allowed in class” verbiage.

Also, for attendance policy, include the most recent approved CFS department policy—this looks like the old department policy that is not approved.

Process ID 5751392 CFS 100- prerequisites- M.S.C. to Approve pending the following revisions. Please provide the link to university APM 232 in a “late and make-up policy section” and make sure all verbiage and attendance policies conform to university policy (late assignment policy, syllabus, p.3). One potential solution is to add “no unexcused or unauthorized” late/make-up assignments allowed in class” verbiage.

Process ID 5751401 CFS 135- prerequisites- M.S.C. to Approve pending the following revisions. Please provide the link to university APM 232 in a “late and make-up policy section” and make sure all verbiage and attendance policies conform to university policy (Exam policies/videos/assignments, syllabus, p.3 and 4). One potential solution is to add “no unexcused or unauthorized” late/make-up assignments allowed in class” verbiage.

Process ID 5751405 CFS 143S- prerequisites- M.S.C. to Approve.

Process ID 5751410 CFS 150- prerequisites- M.S.C. to Approve pending the following revisions. Please provide the link to university APM 232 in a “late and make-up policy section” and make sure all verbiage and attendance policies conform to university policy (exam policy, syllabus, p.4, and late policy, p.5). One potential solution is to add “no unexcused or unauthorized” late/make-up assignments allowed in class” verbiage.

Process ID 5751415 CFS 192- units/grading basis- M.S.C. to Approve.

Process ID 5751420 CFS 193i- grading basis- M.S.C. to Approve.

1. **New Course Proposals**

None.

1. **Program Proposals**

Agenda.

1. Communications/Announcements/Discussion.
2. Approval of Meeting Minutes.
3. Approval of the Agenda.
4. New Business, Communications, and Announcements.
5. New Business Program and Course Proposals.
6. Consent Calendar Items Approved.