# MINUTES, UNDERGRADUATE CURRICULUM COMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5200 N. Barton Avenue, M/S ML 34

# Fresno, California 93740-8027

# Office of the Academic Senate Ext. 8-2743

November 17, 2020

Members Present: K. Clement (Chair), S. Konduru, A. Becirbegovic, K. Smith, J. Taylor, H. El-Razouk, S. Van Horn, S. Porraz, E. Lassen, C. Beck, J. Ramirez, B. Muscat.

Members Absent: C. Souza, T. Garcia.

Visitors:

Meeting called to order by Chair Clement at 2:00 pm- Zoom Virtual Meeting.

1. **Call to Order:**
2. **Approval of Meeting Minutes:**
3. **Approval of Agenda:**
4. **New Business, Communications, and Announcements:**
5. **Consent Calendar Items**

**Lyles College of Engineering**

Process ID 5753448 CE 85- Deactivation- M.S.C. to Approve.

**Child and Family Science**

Process ID 5751396 CFS 134- Description/Prerequisites- Exam policy—makeups are not based on faculty discretion but on university APM 232. Please revise and provide the policy link.

**College of Social Sciences**

Process ID 5757892 CLAS 5- Title/GE Area F- Refer to GE Committee. M.S.C. to Approve.

Process ID 5757888 CLAS 3- GE Area F- Refer to GE Committee.

Process ID 5757896 CLAS 120- GE Area F- Refer to GE Committee.

**College of Arts and Humanities**

Process ID 5750183 MUSIC 130T- Units- M.S.C. to Approve pending revision of course attendance/late/make-up work policy (found on syllabus pgs. 3,4,5). Please provide the link to university APM 232- Policy on Student Absences and make sure all syllabus verbiage conforms to this policy. In addition, the UGC was concerned about approving a course with an AUTO-FAIL on 5 unexcused tardies/absences. That verbiage should be modified with APM 232 in mind.

Process ID 5757866 MCJ 13- Prerequisites- M.S.C. to Approve.

Process ID 5757575 MCJ 116- Prerequisites- M.S.C. to Approve.

Process ID 5757580 MCJ 117- Prerequisites- M.S.C. to Approve.

Process ID 5757870 MCJ 121- Prerequisites- M.S.C. to Approve.

Process ID 5757874 MCJ 123- Prerequisites- M.S.C. to Approve.

Process ID 5758059 MCJ 128- Prerequisites- Please revise and resubmit course syllabus to clarify course attendance policy: From the syllabus, “You are allowed one unexcused absence. Two or more unexcused absences will result in a 0 for your attendance grade and your final grade in the class will be bumped down one grade. Three unexcused tardies will count as one unexcused absence.” Is it correct that a student that had 2 unexcused absences would loss the 10% attendance points (i.e. minus one grade) and then also have the final grade bumped down a second full letter grade? If that is the case, UGC is concerned about this policy. It is a heavy attendance penalty in a course in which attendance itself only represents 10% of grade in the class. Please clarify.

**Health and Human Services**

Process ID 5757339 CSDS 164- CS#- M.S.C. to Approve pending clarification of course grading policies.

1. **New Course Proposals**

**Lyles College of Engineering**

Process ID 5753452 CE 1- M.S.C. to Approve.

Process ID 5753455 CE 2- M.S.C. to Approve.

Process ID 5753661 CE 150L- M.S.C. to Approve.

Process ID 5753657 CE 170- M.S.C. to Approve.

Process ID 5753668 CE 173- Conversion- M.S.C. to Approve.

**Kremen School of Education**

Process ID 177735 LS 100T- M.S.C. to Approve.

1. **Program Proposals**

Process ID 5758124 Music, Minor- M.S.C. to Approve pending course approval.

Process ID 5758171 Communicative Sciences and Deaf Studies- Speech Pathology Option- Tabled. Please initiate course revision proposals to remove the perquisite requirement for the 4 CSDS courses included in the program proposal. Once the 4 course proposals have been approved, we can formally approve this program proposal.

Agenda.

1. Communications/Announcements/Discussion.
2. Approval of Meeting Minutes.
3. Approval of the Agenda.
4. New Business, Communications, and Announcements.
5. New Business Program and Course Proposals.
6. Consent Calendar Items Approved.