Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

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Ext. 8-2743

November 7, 2018

Members Present: Steven Hart (Chair), Hollianne Marshall, Corey Whitehead, Hwan Youn, Kammi Sayaseng, Qin Fan, Jim Marshall (Ex-officio)

Members Excused: Balaji Sethuramasamyraja

Members Absent: Fayzul Pasha

Guests:

Meeting began at 10:04 AM in Thomas 117

1. Approval of the Minutes of 10/31/18- MSC Approve
2. Approval of the Agenda- MSC Approve
3. Communications and Announcements
	1. Dr. Marshall announced the upcoming Graduate Coordinators’ meeting 3-5pm Thursday, November 15, Vintage Room
4. Old Business
	1. Item #9 New Graduate Course Request MATH 201
		1. Request Second Reading
			1. Required Revisions
			2. Student learning outcomes should be revised to reflect measurable outcomes and graduate level expectations OR use the course objectives as the student learning outcomes
			3. Adjust the grading scale to equal 100%
			4. Clarify number of writing assignments (assignment table lists 10 course outline 12)
	2. Item #10 Graduate Course Change MATH 251
		1. Request Second Reading
			1. Required Revisions
			2. Use university syllabus template for accessibility
			3. Revise grading scheme
			4. Provide assignments table and align required number of assignments with assignments listed in course schedule
			5. Current syllabus Student Learning Outcomes do not reflect requested change, “fields” still included
	3. Item #11 Graduate Course Change MATH 252
		1. Request Second Reading
			1. Required Revisions
			2. Use university syllabus template for accessibility
			3. Revise grading scheme
			4. Align required assignments with assignments listed in course schedule
			5. Current syllabus Student Learning Outcomes do not reflect requested change, “rings” still included; and SLO duplicate MATH 251- two courses should not have same outcomes
	4. Item #12 Graduate Course Change MATH 260- MSC Approve Pending Revisions
		1. Required Revisions
			1. Use university syllabus template for accessibility
			2. Clarify assignments in table
			3. Clarify the homework grades and number of assignments
	5. Item #13 New Graduate Course Request MATH 272
		1. Request Second Reading
			1. Required Revisions
			2. Cover page of syllabus identifies required text, but it is not listed under Required Texts (p.3)
			3. Student learning outcomes should be revised to reflect measurable outcomes and graduate level expectations
			4. Revise language of attendance policy for clarity “it” should be “final grade”
	6. Item #14 Catalog Statement Revision Request- Mathematics
		1. Tabled until items #9-13 revised
5. New Business- Tabled until November 14 Meeting
	1. Item #15 Catalog Statement Revision Request- Social Work

Meeting adjourned at 10:52 AM