Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

**April 21, 2022: 1:00 p.m. – 2:00 p.m. (Virtual Meeting by Zoom)**

Members Present: J. Ashley Foster, Steven Hart, Qin Fan, Arun Nambiar, Kammi Sayaseng, Hollianne Marshall, Fayzul Pasha (Chair)

Members Excused: Hubert Muchalski, Joy Goto (Ex-officio)

Members Absent:

Guests:

1. Call to Order

Meeting called to order at **1:03 PM**.

1. Approval of the meeting Minutes of 04/07/2022 - **MSC- Approved**
2. Approval of the Agenda - **MSC- Approved**
3. Communications and Announcements
4. Old Business
	1. Item #43 Revised 2-17-22 - Catalog Statement Revision Request - Physical Therapy- **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

1. PHTH 592 found deleted in Courses by Subject but still in the revised catalog. Please delete PHTH 592 in the revised catalog.

* 1. Item #49 Revised 3-23-22 - Catalog Statement Revision Request - Physical Therapy- **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

1. A few courses PHTH 509, PHTH 535, PHTH 592 that were deleted from Courses by Subject are still listed in both mark-up and clean versions. Please delete them in the revised catalog.
	1. Item #48 Revised 3-30-22 - Catalog Statement Revision Request – Kinesiology – **Additional Reading**
		1. For MS in Exercise Science there are unit requirement ranges for Required (15 -21) and Elective courses (3 -6). With Core 6 units (must) and Culminating 6 units (must) the total is 30 only if minimum units for the Required and Elective courses counted. Please clarify or revise the ranges for Required and Elective Courses. Please avoid any confusions in the total unit distribution.
		2. For MA in Sports Administration there is a unit requirement range for Elective courses (0 -6). With Core 6 units (must) and Culminating 6 units (must) the total unit can be 30 without taking any elective courses. The rationale for elective courses not clear. Please clarify or revise the range. Please avoid any confusions in the total unit distribution.
		3. For MS in Sports and Performance Psychology there are two types of electives. It’s confusing. Committee wonder if these two groups can be merged under one elective group with choice of 3 from multiple options. Please clarify or revise the range. Please avoid any confusions in the total unit distribution.
		4. This item may require graduate committee approval.
	2. Item #28 Revised 3-30-22 - Graduate Course Change Request - PHYS 220A - **Additional Reading**
		1. Please submit a catalog statement change with unit distribuion showing that the total program unit remains same
		2. Please provide ISBN for the required text book
		3. Please include an assignment schedule table with tentative due dates
		4. Please include a tentative schedule table with lecture topics. You may look at the university syllabus template for any help on how to prepare a syllabus <https://www.fresnostate.edu/academics/curriculum/instruction/syllabus.htm>)
		5. Please include late work and attendance policy per APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy
	3. Item #29 Revised 3-30-22 - Graduate Course Change Request - PHYS 220B - **Additional Reading**
		1. Please submit a catalog statement change with unit distribuion showing that the total program unit remains same
		2. Please provide ISBN for the required text book
		3. Please include an assignment schedule table with tentative due dates
		4. Please include a tentative schedule table with lecture topics. You may look at the university syllabus template for any help on how to prepare a syllabus <https://www.fresnostate.edu/academics/curriculum/instruction/syllabus.htm>)
		5. Please include late work and attendance policy per APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy
	4. Item #30 Revised 3-30-22 - Graduate Course Change Request - PHYS 222A - **Additional Reading**
		1. Please submit a catalog statement change with unit distribuion showing that the total program unit remains same
		2. Please provide ISBN for the required and recommended text books
		3. Please include an assignment schedule table with tentative due dates
		4. Please include a tentative schedule table with lecture topics. You may look at the university syllabus template for any help on how to prepare a syllabus <https://www.fresnostate.edu/academics/curriculum/instruction/syllabus.htm>)
		5. Please include late work and attendance policy per APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy
	5. Item #31 Revised 3-30-22 - New Graduate Course Request - PHYS 280222A - **Additional Reading**
		1. It’s a required class for MS Thesis option. Please submit a catalog statement change with unit distribuion showing that the total program unit remains same
		2. Please provide ISBN for the required and recommended text books. If no text book is required mention it clearly with adequate information on how the lectures materials can be collected with links and other necessary information
		3. Please provide grading scale and policy with weight on each category e.g., on written report
		4. Please include an assignment schedule table with tentative due dates. For format you may look at the university syllabus template <https://www.fresnostate.edu/academics/curriculum/instruction/syllabus.htm>)
		5. Please include late work and attendance policy per APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy
2. New Business
	1. Item #66 - Process ID 6190761 - Graduate T-Course Conversion Request - SPAN 218T 571A - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		2. Please include late work and attendance policy per APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
1. Adjournment

Meeting adjourned at 1:56 PM

Minutes respectfully submitted by Dr. Fayzul Pasha