Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

**February 3, 2021: 10:00 a.m. – 11:00 a.m. (Virtual Meeting by Zoom)**

Members Present: Steven Hart, Qin Fan, Arun Nambiar, Kammi Sayaseng, Hollianne Marshall, Hubert Muchalski, Fayzul Pasha (Chair),

Members Excused: J. Ashley Foster, Jim Marshall (Ex-officio)

Members Absent:

Guests:

1. Call to Order

Meeting called to order at **10:03 AM**.

1. Approval of the meeting Minutes of 12/09/2020 - **MSC- Approved**
2. Approval of the Agenda - **MSC- Approved**
3. Communications and Announcements

Introducing Dr. Arun Nambiar to the committee

1. Old Business
2. New Business
   1. Item #8 - New Graduate Course Request - SPAN 246 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please include student learning outcomes in the syllabus
    2. Another table for just assignments and final papers with due dates
    3. Please provide sufficient information such as ISBN and/or hyperlink to collect the required course materials

***Friendly***

* + 1. ~~It is just a query that School Curriculum Chair signature is missing~~
    2. Please make sure all the hyperlinks are working properly and check if they are linked with the current version of the university policy
    3. Please include COVID-19 provisions on health screening and safety measures on the first page of the syllabus (please find it from syllabus template)
    4. You may rephrase the word “necessary” in the first sentence of the justification as it may need some clarifications.
  1. Item #9 - Graduate Course Change Request - REHAB 239 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Late Work Policy and Attendance – please follow APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy

***Friendly***

* + 1. Please make sure all the hyperlinks are working properly and check if they are linked with the current version of the university policy
    2. Please include COVID-19 provisions on health screening and safety measures on the first page of the syllabus (please find it from syllabus template)
  1. Item #10 - New Graduate Course Request - REHAB 245 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please fix or clarify the attendance point 0-5 or 0-3 (both in the text and in the rubric) and accordingly the total points 45 or something else
    2. Please explain whether the point distribution for DA/TP1 and DA/TP2 (each 20 points) are part of CDTP each 50 points (item number 4 on Page 4 of the syllabus). Distribution of 50 points does not add up.
    3. Late Work Policy and Attendance – please follow APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy
    4. Please update TILT to CFE

***Friendly***

* + 1. Please make sure all the hyperlinks are working properly and check if they are linked with the current version of the university policy
  1. Item #11 - New Graduate Course Request - REHAB 250
  2. Item #12 - Catalog Statement Revision Request - Clinical Rehabilitation and Mental Health Counseling
  3. Item #13 - Graduate Course Change Request - ERE 153
  4. Item #14 - Graduate Course Change Request - ERE 220
  5. Item #15 - Graduate Course Change Request - ERE 243
  6. Item #16 - Graduate Course Change Request - ERE 287
  7. Item #17 - Graduate Course Change Request - ERE 288
  8. Item #18 - Graduate Course Change Request - ERE 289

1. Adjournment

Meeting adjourned at 10:55 AM

Minutes respectfully submitted by Dr. Fayzul Pasha