

MINUTES OF THE ACADEMIC POLICY & PLANNING COMMITTEE  
OF THE ACADEMIC SENATE CALIFORNIA STATE UNIVERSITY, FRESNO  
5200 North Barton Ave, M/S UL34  
Fresno, California 93740-8014  
Office of the Academic Senate

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**AP&P Minutes for 11/30/23**

Members Attending: Nichole Walsh (Chair), Bernadette Muscat (ex-officio); Samantha Hidde Tripp; Joy Goto (ex-officio); James Mullooly (ex-officio); Oscar Vega (Vice Chair); Abhilasha Srivastava;

Excused: Virginia Patterson; Soumyasanta Laha; Kathi Rindahl; Karen Carillo (ASI);  
Guest:

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Start: 2:00p

1. Approval of the Agenda - MSC (Samantha, Abhilasha, All yes)
2. Approval of Minutes from 11/9/23 - MSC (Abhilasha, Nichole, 3 yes, 1 ab))
3. Communications and Announcements:

New business

ASI University Hour Resolution (Karen)

Senate updates (Nichole)

- APM 218 – Credit for Prior Learning, passed with minor edits to the footnotes
- APM 327 – On Senate Agenda update, first reading
- APM 220 – On Senate Agenda, on the list

Exec Updates (Nichole)

- APM 203 – requested to be sent back to AP&P due to changes required from Chancellors Office (out of compliance), have to treat special major just as every other major and need one common name; no longer on hold because of our work thus far

Undergrad Studies (Bernadette)

- Q&A - Can we get new syllabi templates prior to the week before the semester? It is up now, but there are sometimes adjustments made just before the first day of the semester.
- U-Hour may not be able to implement until Spring 2026 (already scheduled)

AdHoc Committee, APM 206 Updates (Nichole, Kathi)

- Individual work on policy crosswalk continued

AIT updates (Oscar, Nichole)

- Will add to our list for next semester based on notes below:
- Awaiting result of vote from AIT Re: 237

- Update provided comments from the committee but not yet voted on as a committee; MSC to request they complete APM 237 by Nov 2nd with official vote (Nichole, Oscar, All in favor); others by the end of AY
- APM 648 (Video Surveillance) needs updating: Email check in sent 2/7/23 to let Hubert (chair);
- Note APM 622 (Tech Use APM that is newish, be mindful of overlap, and with the fluid nature of tech in mind) March 6 meeting of AIT re: this issue;
- APM 237 [see Oscar comments] (Accessible Materials): Email check in sent 2/7/23 to let Hubert (chair) 6.4. Develop a process to facilitate the review and remediation of the accessibility of online courses before posting.
- 237 (one edit; two link updates) - removed from Hyperlink project since AIT is working on it and it needs other updates as well.

#### 4. APM 505 (Conflict of Interest) - (Oscar)

- From Grants & Research (email 11/15/23): *In addition to retaining all of the language from the original draft submitted by Lana, if you would like to make it more reader-friendly, I would suggest referencing the existing user-friendly resources available to faculty. For example, a simple "for procedural inquiries/easy-to-read instructions, please reference ORSP's Research Compliance website:*

*<https://academics.fresnostate.edu/drgrs/grants/forms/conflict.html>*

*might be sufficient as an update and a super easy way to drive faculty to the procedures more relevant to issues they may face regarding COI - like instructions for how to complete the forms in Kuali COI, or which agencies are exempt from 700U filing.*

*Gayle Sherwood, MS, CRA, Grants and Research Administrator*

- Nichole motion and Oscar second to approve sending 505 with this addition to Exec (All in favor)

#### 6. APM 203 – Special Majors (Interdisciplinary Studies)

- Read of new updates per Chancellor's Office
- Nichole motion and Oscar second to approve sending most current revision of 203 and new title (All in favor)

#### 5. APM 221 (Blended Programs) RE: creation of 4+1 programs on campus (math is one of them), and a new CO Title V thing (Oscar) CO Memo to Oscar.

Update: From Joy (email) fine to move this forward as the major policy change is in the total units (12) that are double-counted.

(11/15) Awaiting redlined copy from UGC, email request sent by AP&P vice chair

#### 6. APM 245 (Credit for Work Experience) - Nichole

- Side-by-side review from registrar completed

#### 7. APM 243 (Academic Petitions) -

- Requests from Registrar: Needs cosmetic changes to align with updated department names and the petitions that are currently being reviewed/processed.

8. APM 246 (Incomplete Grades) - Requests from Registrar: current APM is outdated with updates made to system that were implemented for Incomplete grading process over 8+ years ago. This just brings it up to date, although it looks substantial

9. APM 405 (Student Records) - Requests from Registrar: Has been pending updates for some time; It does add campus email to student directory information.

Adjourn 3:16p