THE MINUTES OF THE ACADEMIC SENATE (AS-18)

CALIFORNIA STATE UNIVERSITY, FRESNO

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Office of the Academic Senate

(559) 278-2743

March 18, 2024

Members excused: Oscar Vega, Amber Hammons, Emily Mason, Amanda Mortimer, Ranjit Riar

Members absent: 0

In-person attendance: 18 Zoom attendance: 33

The Academic Senate was called to order by **Chair Hall** at 4:02 p.m. in Library room 2206 and via Zoom video conferencing.

1. Approval of the Agenda.

**Chair Hall** noted that APM 323 was moved to Item 5 for a first reading.

*Motion to approve agenda*

*Second*

*Vote on motion to approve agenda: approved*

1. Approval of the Minutes 03/11/2024.

*Motion to approve minutes*

*Second*

**Senator Pinzon-Perez** noted that attendance notes are not included.

**Chair Hall** explained that we did not have somebody to help us take notes on attendance at the last meeting, information will be added later.

*Vote on motion to approve minutes: approved*

1. Communications and Announcements.

**Chair Hall** apologized to the Senate for the unscheduled meeting, but we do not meet again until April 15.

Communications from Senator Schlievert, Statewide Senator:

Lots of discussion on CAL-GETC and shared governance at statewide Senate academic affairs committee. Statewide Senate discussed affordable materials for students and CSU press, first year student success, APM 927 and push for nursing and education degrees, faculty choice in selection of course materials, flat fee models for course materials, AI and professional development, AB 656 (doctoral degrees), legislative advocacy, budget and sustainability.

**Senator Schlievert** is seeking feedback on first reading items: support for RSCA and increased funding, DACA, disaggregated enrollment data, by-law changes for equity and diversity committee, instructional software accessibility, task force report for African American students, reallocating budget for low enrollment, international student enrollment, standardized testing, GE advisory committee - waivers and exemptions.

**Senator Schlievert** will send first readings to Senate and summary of meetings to **Vice Chair Crowell**.

**Senator Schlievert** noted that there was lots of discussion about Concur.

**Chair Hall** asked what new doctoral degrees CSU can offer. **Senator** **Schlievert** said they haven’t identified which degrees yet.

**Chair Hall** noted that every CSU has sent a resolution against the changes to GE.

**Senator Schlievert** shared that the board meeting is on March 27.

**Senator Kensinger** reminded the Senate that there is public comment during the Board of Trustees meeting, and everyone can speak for 1 minute.

**Senator Bryant** noted that **Lorin Lachs** is ending term as Chair of Chairs and **Senator Bryant** is new Chair of Chairs, seeking new Vice Chair of Chairs.

**Chair Hall** informed the Senate that the Vice Chair of Chairs is a voting member of the Senate.

1. New Business

*None*

1. APM 323 – Policy on Faculty Personnel Files.

**Chair Hall** explained that this is a policy update because of changes to how files are managed and submitted. **J. Schmidtke** is not in attendance today to explain changes.

**Senator Ram** asked why language in Section D.2 was changed from “for 5 years” to “up to 3 years”

**D. Low** does not have insights about why this change was made.

**Senator Mulhern** referenced the memo and asked how these APM changes make files more accessible and more secure. **Senator Mulhern** shared concerns from faculty who have not been able to access their own files and that these APM updates might affect that.

**Chair Hall** asked **Senator Mulhern** to submit to him documentation about these issues.

**Senator Kensinger** asked if this APM moves WPAF to totally online. Will there be no more hard copies?

**Provost** cannot say for sure, but believes there are still some paper files.

**Senator Holyoke** has questions for **AVP Schmidtke**. **Chair Hall** assured the Senate that **AVP Schmidtke** will be present for second reading.

**Senator Ram** proposed friendly amendments to Section D.1

**Senator Kensinger** proposed to add “in a timely manner” to Section D.1

*Motion to amend Section D.1 of APM 323*

*Second*

**Senator Chwodhury** asked what “they” is referencing.

**Senator Kensinger** requested to withdraw the motion.

*Motion withdrawn*

**Senator Pinzon-Perez** proposed a motion to include language about compliance with ADA guidelines.

*Motion to amend Section D.1 of APM 323*

*Second*

*Discussion on motion to amend Section D.1 of APM 323:*

**Senator Bryant** spoke against the amendment because this is the responsibility of Faculty Affairs, not the department.

**Senator Holyoke** noted that it is not germane to put it here, this does not seem like the appropriate place for this amendment.

**Senator Kensinger** spoke against the amendment because it is in the wrong place. Suggest that **Senator Pinzon-Perez** look at Section A.4.

*Vote on motion to amend Section D.1 of APM 323: denied*

**Senator Jones** noted that there are two items that remove time limit for retaining materials – F.2 and B.7. This can create storage problems and means everything is kept in perpetuity. It also speaks to **Senator Mulhern’s** concerns about security.

**Senator Bryant** proposed to replace “secretaries” with “staff”.

*Accepted as friendly amendment*

**Senator Kensinger** expressed concern with how slow Interfolio might be when every document is retained.

**Senator Wakabayashi** agrees with concerns about loading time on Interfolio and also lack of organizational coherence in the file. No good chronological order or organization.

**Senator Chowdhury** noted that the APM does not mention vendor Interfolio or specify mode of storage or access. **Senator Chowdhury** is not comfortable with using outside vendor to maintain institutional records, we should have internal, local maintenance of records.

**Chair Hall** suggested that **VP Johri** join us for next meeting and ask about backup plan.

**Senator Kensinger** expressed concern about use of Interfolio because paper file had an access log, but does Interfolio have the same? And is there a record of who downloaded the materials?

**Senator Raya-Fernandez** expressed concern about information breaches and information loss.

**Senator Lent** asked when Interfolio contract ends, and what happens if we change vendor?

**Senator Ram** proposed friendly amendment to remove “4” from B.2.

*Friendly amendment accepted.*

1. APM 220 – Program Review. Second Reading.

**Chair Hall** informed the Senate that there are two program discontinuance APMs, APM 214 and APM 223, that determine how a program is discontinued. APM 220 would not determine the discontinuance of a program.

**Senator Kensinger** asked for clarification on what was proposed.

**Senator Holyoke** provided point of information that whole language at the end of Section VIII can be struck if it is a problem.

**Senator Walsh** reminded Senate of parliamentary procedure that someone who voted yes can bring amendment back to the floor.

**Senator Mulhern** asked for clarification on what is being voted on.

**Senator Mulhern** spoke against the amendment because we need clarity on what the response is referring to. **Senator Mulhern** is also concerned that amendment takes away department ability to respond to Provost or Executive Committee.

*Vote on motion to amend Section VIII of APM 220: denied*

**Senator Holkyoke** moved to strike last sentence of Section VIII.

*Motion to amend Section VIII of APM 220*

*Second*

**Senator Holyoke** explained that language is redundant and slowing Senate business down.

*Vote on motion to amend Section VIII of APM 220: approved*

**Senator Holyoke** moved to call question.

*Motion to call the question*

*Second*

*Vote on motion to call the question: approved*

*Vote on APM 220: approved*

1. APM 399 – Policy on Emerita and Emeritus Status. Second Reading.

**Senator Ram** proposed friendly amendments to Section I.2 to fix grammar.

*Friendly amendment accepted*

**Vice Chair Crowell** informed the Senate and **Chair Hall** that there is an amendment on the floor from previous meeting proposed by **Senator Lent**

*Discussion on amendment to Section II.2 of APM 399*

**Senator Stillmaker** proposed a friendly amendment to change “full vote” to “vote of the eligible department or program faculty”

*Friendly amendment accepted*

**Senator Wise** proposed friendly amendment to Section II.2 to add in “to” before “Emeritus”

*Friendly amendment accepted*

**Senator Chowdhury** asked for clarification on eligible faculty.

**Senator Kensinger** explained that eligible faculty would be anybody who can serve on Personnel at rank.

**Senator Ram** noted that the same item says full time tenured faculty.

**Senator Fulop** learned from own department’s process that only full professors were on committee in his college.

**Senator Chowdhury** shared that his own department does the same, only full professors can vote. **Senator Chowdhury** asked for clarification that the vote is being expanded.

**Senator Lent** confirmed that the intention is to expand the vote to all full-time tenured faculty.

**Senator Jones** proposed friendly amendment to rearrange language to clarify eligibility of faculty.

*Friendly amendment accepted*

*Vote on motion to amend Section II.2 of APM 399: approved*

**Senator Donnelly** expressed concern with logical issues in Section I.4.

**Senator Kensinger** expressed concern about when faculty member is informed of status.

**Senator Mulhern** noted a grammatical error in previous friendly amendment.

*Friendly amendment accepted.*

*The Academic Senate adjourned at 5:15 p.m.*

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The next meeting of the Academic Senate will be April 15, 2024.

Submitted by Approved by

Amber Crowell Ray Hall

Vice Chair Chair

Academic Senate Academic Senate