

PROFESSIONAL DEVELOPMENT SUBCOMMITTEE MINUTES  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5240 North Jackson, M/S UC43  
Fresno, California 93740-8023  
Office of the Academic Senate  
Ext. 8-2743

November 5, 2007

Members Present: J. Schmidtke (Chair), K. Ayotte, K. Howard, G. Kriehn,  
J. Moore, C. Sham Choy, V. VanVleck.

Members Absent: A. Alexandrou (excused), R. Bohlin, S. Miller,  
J. Redd Williams (excused), F. Ringwald.

The meeting was called to order by Chair Schmidtke at 11:10 pm in the  
University Center, Room 202.

1. Minutes. MSC to approve the Minutes of 10/9/2007.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
  - a. Senate.
    - Changes in peer review and student rating of instruction procedures expected to be completed this year.
    - 2006-07 student ratings are finally available.
  - b. Center for Enhancement of Teaching & Learning (CETL).
    - Volunteers needed to review mini-grant proposals for instructional enhancement. Email R. Bohlin if you are willing to serve.
  - c. Carnegie Foundation.
    - C. Sham Choy will email subcommittee members with latest updates.
4. Ongoing Business.
  - a. Technology Fellows.
    - J. Schmidtke reported that Fellows' duties are still being established.
  - b. Focus Group on Faculty Professional Development Needs.

- J. Schmidtke reported that APS has not yet moved forward on focus group proposal.

5. New Business.

a. Family/Child Care Support for Faculty.

- A. Alexandrou noted some other institutions provide a child care allowance to faculty with children.
- Child care options on campus have multi-year waiting lists

b. Off-year Retention Tenure & Promotion (RTP) Review Process.

- G. Kriehn will take lead in identifying areas where process could be further streamlined.
- V. VanVleck raised concern about possibility of future shift of process to electronic database.

c. University-Level Travel Funding Pool.

- Funds are limited for many Colleges and Schools, and some Colleges and Schools have greater access to external funding from corporate and government sources because of disciplinary recognition in the public/private sector.
- J. Schmidtke will explore committees (e.g., Human Subjects) that might be charged with reviewing university-level funding proposals

MSC to adjourn at 12:00 p.m.

The next scheduled meeting of the Professional Development Subcommittee will be on December 10<sup>th</sup>, 2007 at 10:00 a.m. in the University Center # 202.

Agenda.

1. Approval of the Minutes of 11/5/2007.
2. Approval of the Agenda.
3. Communications and Announcements.  
Reports.
  - a. Academic Senate.
  - b. Center for the Enhancement of Teaching and Learning (CETL).
  - c. Carnegie Foundation.
4. On-Going Business.
  - a. CETL Conference.
  - b. Retention Tenure & Promotion Process Recommendations.
  - c. Family Friendly Policies.
5. New Business.