

MINUTES OF THE GENERAL EDUCATION COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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Office of the Academic Senate  
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January 30, 2009

Members Present: A. Lawson (Chair), D. Christensen,  
D. Henriques, S. Lewis, C. Torgerson,  
A. Yamane.

Members Absent: None.

The meeting was called to order by Chair Lawson at 11:05 a.m. in University Center, room #203.

1. Minutes. MSC to approve the Minutes of 12/05/08.
2. Agenda. MSC to approve the Agenda as amended:  

Insert new #4 – Spring 09 call for syllabi review (area C2)
3. Communications and Announcements.
  - a. K. Miller resigned, S. Adisasmito-Smith and B. Berrett are on sabbatical.
  - b. Courses reviewed on 12/05 were given until Feb 13<sup>th</sup> to resubmit.
  - c. D. Nef emailed Fresno Pedigree document to committee. Members should give some feedback.
  - d. Learning Outcomes for the General Education (GE) group has formed and set a schedule to complete all outcomes by the end of the semester.
  - e. D. Nef mentioned the Value project which has posted national rubrics developed for LEAP outcomes – these may be used as part of GE Student Outcome Assessment Plan (SOAP).
  - f. D. Nef updated group on First Year Experience progress.
4. Spring '09 call for syllabi review (area C2).
  - a. We will send a syllabus template as well as evaluation template/program description along with the request for proposals in hopes that syllabi will require fewer revisions.

- b. Syllabi will be requested to be submitted by March 9<sup>th</sup>.
  - c. Student Learning Outcomes (SLO) language will be added to syllabus template including some instructions on writing proper SLOs.
  - d. We may be able to get a time slot in Chairs retreat to give instructions.
  - e. Syllabi will go to two people for review.
5. Area IC syllabi revisions (round 2).
- a. AAIS 129 – MSC to approve.
  - b. ARM 148 – MSC to approve.– Course goal is written as more of a description than a goal.
  - c. ENGL 102
    - With only one third of the course assignments listed on the syllabus, it is difficult to determine if the course is integrative.
    - Number of units is still not there.
    - No assignment and examination schedule.
    - No learning outcomes.
    - No relation of points to letter grade.
    - No statement on copyright.
    - Please see syllabus template.
  - d. ENGL 114
    - With only one third of the course assignments listed on the syllabus, it is difficult to determine if the course is integrative.
    - Number of units is still not there.
    - No prerequisite.
    - No goals or learning outcomes.
    - No statement on copyright.
  - e. HUM 118 – MSC to approve.
    - Full text of corrected syllabi should be sent to D. Nef's office.
  - f. MUSIC 187 – MSC to conditionally approve.

We request the following corrections:

- Learning outcomes must be written as measureable learning outcomes.
- Insert a statement that feedback from initial paper will be incorporated into future papers.

The courses will be given until Feb 27<sup>th</sup> to resubmit or the committee will recommend to the Provost that the courses be removed from GE.

MSC to adjourn at 12:30 p.m.

The next scheduled meeting of the General Education Committee will be Friday, February 13<sup>th</sup>, 2009 at **12:00 p.m.** in the University Center #203.

Agenda.

1. Approval of the Minutes of 1/30/2009.
2. Approval of the Agenda.
3. Communication and Announcements.
4. Area IC syllabi revisions (round 2).
  - a. HUM 110
  - b. ENGL 101
  - c. ENGL 112
  - d. ART 102
  - e. Dance 171
  - f. Drama 163
  - g. PHIL 120/AETH 100
  - h. PHIL 151