

MINUTES OF THE STUDENT AFFAIRS COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 N. Jackson Avenue, M/S UC 43
Fresno, California 93740-8023
Office of the Academic Senate Ext. 8-2743

September 3, 2008

Members Present: C. Edmondson (Chair), A. Fiala, K. Fugelsang, D. Lewis.

Members Absent: C. Coon (excused), D. Helsel (excused).

The meeting was called to order by Chair Edmondson at 10:00 a.m. in the University Center Room #203.

1. Minutes. MSC to approve the Minutes of 4/30/2008.
2. Agenda: MSC to approve the Agenda as distributed.
3. Communication and Announcements.

Chair Edmondson announced the following:

- Looking for a volunteer liaison from the Student Affairs Committee for the Facilities & Campus Environment Liaison Committee (FACEL).
 - Need a volunteer secretary to take minutes.
(A. Fiala Volunteered.)
 - Chair Edmondson reminded the committee that if they need a letter for RTP recognizing their service on the committee, they should request one from her.
4. Pending Business.
 - a. Discussion of APM 231 Policy on Adding and Dropping Classes.
 - Remaining questions:
 1. What is a “serious and compelling reason” for a late drop/withdrawal?
 2. How serious is the problem of students who chronically drop classes late?
 - Possibility of doing a survey on campus to discover how serious the problem of chronic withdrawal is and to discover how faculty and administrators deal with the problem.

- Committee Comments:
 1. Academic advisors should be consulted in addition to the “instructor of record” and the department chair.
 2. The 20th day may be too early for students to know whether they have academic problems (i.e., because it is prior to midterm exams).
 3. Why shouldn’t a “serious and compelling reason” be that the student is worried about poor academic performance?
 4. Worry that by not including academic poor performance, we encourage students to be disingenuous when applying for withdrawal.

Chair Edmondson will summarize this discussion and pass it by the committee prior to the next meeting.

5. Next Meeting.
 - a. Discuss APM 235 Honor Code of Academic Integrity and APM 236 Policy and Procedures on Cheating and Plagiarism.
 - b. Think about inviting Linda Gannaway to talk about advising.
 - c. Talk about accessibility issues.

MSC to adjourn at 10:50 a.m.

The next scheduled meeting of the Student Affairs will be Wednesday, September 17, 2008 at 10:00 am in the University Center # 203.

Agenda.

1. Approval of the Minutes from 9/3/2008.
2. Approve of the Agenda
3. Communications and Announcements.
4. APM 231 Policy on Adding and Dropping Classes.
5. APM 235 Honor Code of Academic Integrity and APM 236 Policy and Procedures on Cheating and Plagiarism.