

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 N. Jackson Avenue, M/S UC 43
Fresno, California 93740-8023
Office of the Academic Senate
Ext. 8-2743

October 22, 2008

Members Present: J. Kus (Chair), N. Bengiamin, J. Constable,
J. Hironaka-Juteau, E. Junn, A. Parham, J. Parks,
T. Wielicki.

Members Absent: None.

Visitors: C. Moffitt.

The meeting was called to order by Chair Kus at 3:17 p.m. in the University Center # 203.

1. Minutes. MSC to approve the Minutes of 10/8/2008.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
 - a. A memo was received from M. Caldwell, Vice Chair of the Academic Senate, dated 10/10/08, regarding the election of J. Hironaka-Juteau to the University Budget Committee. Jody was warmly welcomed to the committee.
 - b. Chair J. Kus noted that members of the committee had received copies of the 2008-09 Budget Allocations and Instructions. C. Moffitt indicated that he would make sure that J. Hironaka-Juteau received a copy.
 - c. T. Wielicki briefly updated the committee regarding a recent meeting of the Foundation Advisory Board, related to endowment returns.
 - d. Chair J. Kus briefed the committee on a meeting that he and E. Junn had with Provost Echeverria on 10/20/08, regarding the campus fiscal situation. It was noted that President Welty will be releasing a memorandum to the campus community in the near future regarding immediate budget reductions. The committee discussed the possibility of future cuts after a proposed special session of the legislature later this year.

4. New Business.

There was none.

5. New Mandatory Foreign Travel Insurance.

C. Moffitt briefed the committee on the new mandatory insurance fee of \$60 that will be required for all foreign travel, whether state funded or funded through the Foundation. He noted that a 30 day advance notice is requested in order to provide Travelers with documents related to the insurance coverage. A number of questions were raised by members of the committee regarding this issue.

6. Update on 2008-09 Budget.

There was no new information available beyond that included in the 2008-09 Budget Allocations & Instructions book previously provided to members of the committee.

7. Committee Agenda for 2008-09.

Postponed to future meeting.

MSC to adjourn at 3:55 p.m.

The next scheduled meeting of the University Budget Committee will be Wednesday, November 5, 2008 at 3:15 p.m. in the University Center # 203

Agenda.

1. Approval of the Minutes of 10/22/2008.
2. Approval of the Agenda.
3. Communications and Announcements
4. New Business.
5. Update on 2008-09 Budget.
6. Ad Hoc Committee report on revisions to new budget model.
7. Committee Agenda for 2008-09.