MINUTES OF THE UNIVERSITY BUDGET COMMITTEE CALIFORNIA STATE UNIVERSITY, FRESNO 5241 N. Maple, M/S TA 43 Fresno, California 93740-8027 Office of the Academic Senate Ext. 8-2743

November 18, 2009

Members Present:	J. Constable (Chair), N. Bengiamin, J. Hironaka-Juteau, J. Kus, P. Newell, A. Parham, J. Parks, J. Waayers, L. Johnson (student).
Members Absent:	None.
Visitor(s):	Dean P. McDonald (Library), G.Gray (Library), R. Dundas (Library), K.Robles-Smith (Library), M. Ford (Student), S. Dhah (Student).

The meeting was called to order by Chair J. Constable at 3:31 p.m. in Thomas Administration #117.

1. Minutes. MSC to amend the Minutes of 10/28/2009 as follows:

Remove J. Parks from the absent roster.

2. Agenda. MSC to approve the Agenda as amended:

Move agenda item #5 (Discussion of the Library Faculty Resolution) to item #3 to fit with time constraints of the library personnel. Renumber subsequent items accordingly.

3. Discussion of the Library Faculty Resolution.

The University Budget Committee (UBC) was introduced to the fundamental structure of the library budget which included Operations funds (including some contracts), Student-labor funds (funds for student staffed positions to keep the library open beyond normal staff hours) and Collections funds (primarily derived from lottery monies that are used for one time purchases (e.g. books) and contract purchases (e.g., databases and periodicals)).

Additional points identified by the library relevant to the Library Faculty Resolution include:

- Situations where program accreditation requires access to specific highcost data bases or increased one-time purchases in a specific programmatic area.
- There is a continual assessment of resource use to minimize spending on resources that have low use. Similarly, there is an ongoing effort to eliminate print resources if an identical lower cost electronic resource is available.

- The library serves as a University-wide resource and therefore a reduction in the availability of resources has a large impact the Universities education and scholarly mission. Similarly as a net lender of resources to other regional and state universities, a reduction in the collections budget will have ramifications far beyond CSU Fresno. It was further noted that once books are not purchased for a specific year that even with the restoration of funding rarely are these books purchased subsequently.
- It was noted that some resources available at the library are funded at the System level rather than at the University level. The magnitude of system subsidies for specific resources is variable depending on the cost and the specific resource. Concern is noted in that if the System fails to maintain these subsidies either these resources will be lost or individual campuses will be required to contribute to the purchase of the resource.
- The loss of on-site resources cannot necessarily be offset by increased use of the Interlibrary Loan (ILL) as costs are approximately \$15 per student request and \$20 per graduate student/staff/faculty request.

The concerns of the UBC centered on the imprecision of the resolution regarding its budgetary implications. Uncertainty focused on:

- What level of funding is required to maintain the collections of the library at a level where it can continue serving as a valuable University and regional resource? And how is funding expected to change through time in order to maintain the library's position as a net lender to other users?
- What is the funding level required for the next budget year to maintain the library's position?
- Where in the CSU Fresno budget are the required funds expected to be found?

The UBC concluded that the Chair J. Constable would write a memo supporting the spirit of the Library Resolution, but express concern for the budgetary implications of such a resolution.

- 4. Communications and Announcements.
 - a. Introduction of Lauren Johnson from ASI to the UBC members. She will be taking over the duties of Domenique Carrejo.
 - b. Chair J. Constable received a memo from Provost W. Covino indicating a desire to initiate an examination of the Budget model to address its limitations. The Chair of the UBC will initiate a discussion with J. Waayers to outline an approach for addressing the limitations of the model.

- c. The Chair of the UBC also indicated that preliminary discussion with other academic administrators have identified variable concern with the pending re-organization of ITS. Primary concerns within the UBC center on the lack of faculty consultation regarding the re-organization.
- d. It was announced that the UBC has not received any communications from Cindy Teniente-Matson or the Parking Office regarding its budget.
- e. It was noted that a resolution was presented to the University Senate by Senators from Theatre Arts, Music and English to initiate an investigation of the current parking policy.
- f. Program budget information was received from the M.A. in Teaching. This information will be reviewed at the next UBC meeting on Dec. 2 along with the information received from the Department of Animal Science regarding the M.S. in Animal Science.
- 5. New Business.

There was none.

6. Budget Review of the Doctoral Program in Educational Leadership.

MSC: Table the discussion of the Doctoral Program in Educational Leadership until the next UBC meeting on December 2, 2009. (November 25, 2009 is a University mandated furlough day).

7. Budget Review of the M.S. in Animal Science.

Postponed.

8. Budget Review of the M.A. in teaching.

Postponed.

MSC to adjourn at 5:06 p.m.

The next University Budget Committee meeting will be on Wednesday, December 2, 2009 at 3:30 p.m. in Thomas Administration #117.

Agenda.

- 1. Approval of the Minutes of November 18 2009.
- 2. Approval of the Agenda for December 2, 2009.
- 3. Communications and Announcements.
- 4. New Business.
- 5. Budget Review of the Doctoral Program in Educational Leadership.
- 6. Budget Review of the M.S. in Animal Science.
- 7. Budget Review of the M.A. in Teaching.